

New Building & Exterior Remodeling Application

CONCEPT APPROVAL

FINAL APPROVAL

SUBMIT COMPLETED FORM AND FEES TO: Greg Serrao, *Chair*
1068 Hanley Avenue, Los Angeles, CA 90049
PHONE: 310.471.7517
EMAIL: gcserraoia@yahoo.com

OWNER / APPLICANT

(Name)

(Address)

(Phone)

(Email)

ARCHITECT / DESIGNER

(Company / Name)

(Address)

(Phone)

(Email)

PROJECT DESCRIPTION (Attach required drawings, samples, color swatches, etc.)

(Project Address)

PROPOSED WORK:

SIGNATURE:

SUBMITTED BY:

(Name)

(Date)

FOR CHAC USE ONLY:

DATE RECEIVED:

COMPLETENESS:

FEE AMOUNT
RECEIVED:

DECISION / DATE:

New Building & Exterior Remodeling Submission Fees

A fee payable to Crestwood Hills Association shall accompany any submission:

Up to 500 sq.ft	Exterior Improvements and/or Additions	\$100
500 - 1000 sq.ft.	Exterior Improvements and/or Additions	\$300
1000 - 4000 sq.ft.	Exterior Improvements and/or Additions or New Homes	\$1,000
4000 sq.ft. or larger	Exterior Improvements and/or Additions or New Homes	\$2,000

The above fees shall be paid at the time the Application for Concept Approval is submitted by the Owner/Applicant. These initial fees cover two (2) reviews of the project submission—Concept Approval and Final Approval. Should more than two (2) reviews be required to reach CHAC Sign Off, a fee of \$250 will be charged for each additional review. After Sign Off has been received, no additional fee is required for submission of the working drawings for Final Approval, unless significant changes are apparent at the time.

Construction must start within one (1) year after receiving approvals from CHAC or approvals are considered null and void. Approvals are not transferrable from one homeowner to another.

A 50% late fee will be applied for any property owner who does not submit plans prior to starting work.